To: Oneida County Industrial Development Agency Board of Directors  
From: Shawna M. Papale  
Date: December 20, 2019  
RE: OCIDA Meeting Agenda

The Oneida County Industrial Development Agency shall meet – 8:00 AM FRIDAY, December 20, 2019 at the offices of Mohawk Valley EDGE, 584 Phoenix Drive, Rome, New York.

1. Executive Session (if necessary)
2. Approve minutes – November 22
3. Financial Review
   a) Interim Financials
4. Review and consideration of annual Housekeeping Resolution. Annual Housekeeping Resolution (1) documents election of officers and committee members; (2) confirms the occurrence of the annual meeting and actions taken at that meeting; (3) provides for the selection of staff and contracted services; (4) affirms policies and procedures of the agency/corporation and (5) officially adopts the meeting schedule for 2020.
5. Consider a resolution relating to the Orgill, Inc. Facility, approving the form and execution of the Agreement Allocating PILOT Payments and Approving Essential PILOT Terms.
6. Consider a SEQR resolution relating to the Engler Electric Inc. Facility. The IDA is serving as lead agency and makes the determination that the Facility is an “Unlisted Action.”
7. Consider a final authorizing resolution relating to the Engler Electric Inc. Facility, accepting the amended Application for Financial Assistance, authorizing financial assistance in the form of sales tax exemptions (estimated at $77,000.00 but not to exceed $84,700.00) and mortgage recording tax exemption (estimated at $6,750.00 but not to exceed $7,425.00), which financial assistance is consistent with the Agency’s Uniform Tax Exemption Policy, and authorizing the form and execution of related documents in the Agency’s customary form together with changes approved by counsel. The Agency did not conduct a public hearing, as proposed financial assistance is less than $100,000.
8. Consider a final authorizing resolution relating to **The Indium Corporation of America Facility**, authorizing financial assistance in the form of sales tax exemptions (estimated at $180,000.00 but not to exceed $198,000.00) and a ten-year fixed payment PILOT on the Kirkland Facility (value estimated at $328,271.81), which financial assistance is a deviation from the Agency’s Uniform Tax Exemption Policy and which is conditioned upon the Company maintaining 636 FTEs in Oneida County for the lease term, and authorizing the form and execution of related documents in the Agency’s customary form together with changes approved by counsel. The Agency conducted public hearings on December 17 and December 18, and mailed notices to all taxing jurisdictions on December 10 describing the proposed financial assistance and reasons for deviating from Policy.

9. Consider a resolution relating to the **Delta Luxury Apartments, LLC Facility**, authorizing the Agency to extend mortgage recording tax exemption to the financing of Phase IV, and approving the form and execution of related documents, subject to counsel review.

10. Consider a request from **Griffiss Local Development Corporation** to consent to a sublease at 584 Phoenix Drive to Atlantic Testing Laboratories, authorizing the form and execution of related documents subject to counsel review.

11. New Business

12. Old Business

Next meeting date – **Friday, January 17, 2020** at 8 AM at 584 Phoenix Drive, Rome, NY