To: Oneida County Industrial Development Agency Board of Directors  
From: Shawna M. Papale  
Date: November 14, 2016  
RE: OCIDA Meeting Agenda

The Oneida County Industrial Development Agency shall meet – 8:00 AM **Friday, November 18, 2016** at the offices of Mohawk Valley EDGE, 584 Phoenix Drive, Rome, New York.

1. Executive Session (if necessary)
2. Approve minutes – October 21, 2016
3. Financial Review
   a) Interim Financials
   b) EDGE Special Purpose Fund Request
4. Consider a SEQR resolution relating to the **SQ1 Holdings, LLC facility**. The Agency is serving as lead agency for purposes of the SEQR review, and the project is an unlisted action.
5. Consider a final authorizing resolution relating to the **SQ1 Holdings, LLC facility**, approving financial assistance that is a deviation from the Agency’s Uniform Tax Exemption Policy and authorizing the form and execution of related documents, in substantially the same form as the Agency’s customary documents, and subject to approval by Agency counsel. The Agency mailed notices to each affected taxing jurisdiction of the deviation on November 7, 2016. A public hearing was not required because financial assistance is less than $100,000.
6. Consider a resolution relating to the refinancing of the **S.R. Sloan, Inc.** facility and authorizing the form and execution of related documents, subject to approval by Agency counsel. The Company has completed the construction of its facility and will be consolidating its construction financing with NBT Bank with its permanent financing. The Agency will be asked to join in the Consolidated Mortgage, as it owns fee title to the facility. No financial assistance is being requested.
7. Consider a resolution relating to the financing of the **R.B. Humphreys, Inc.** facility, extending mortgage recording tax to the transaction and authorizing the form and execution of related documents, subject to approval by Agency counsel.
8. Consider a resolution relating to the Griffiss Utility Services Corporation facility, authorizing the granting of easements and authorizing the form and execution of related documents, subject to approval by Agency counsel and subject to approval by GLDC. GUSC will be relocating certain condensate return lines to facilitate the Griffiss Parkway Project, which will require easements over Parcel F-3 which is owned by the Agency and leased to GLDC.

9. Consider an inducement resolution relating to the Hartford Luxury Apartments, LLC facility and authorizing the IDA to conduct a public hearing. The project falls under the IDA’s housing policy and qualifies for Tier 3 financial assistance of sales tax and mortgage recording tax exemption.

10. Discussion of Fish Creek Cabin Resort, LLC PILOT Agreement.

Proposed next meeting date – Friday, December 16, 2016 at 8 AM at 584 Phoenix Drive, Rome, NY